

DD/CO H  
B/CO J  
OC-EX A L  
N/A

20 January 1975  
OJCS-045-75

MEMORANDUM FOR THE RECORD

SUBJECT: OC Status Meeting

1. The monthly status meeting with the Office of Communications was held on 14 January.

2. The proposal was presented to provide continued support to project [ ] The main thrust of the project is to eliminate the kinds of problems encountered in November 1974. In generating the yearly schedules, several tasks are essential for this to be done.

- o Development of detailed user procedures.
- o Complete documentation of all programs.
- o Redesign of the scheduling algorithm to handle the battery option.

3. Since the annual production run generates close to one million lines of print, all [ ] programs will be modified to permit the use of microfilm or microfiche as alternative output media.

4. [ ] mentioned that \$28,000 of OJCS resources was expended in November to overcome the many problems encountered in generating the [ ] schedules. Because of this the \$29,000 mentioned in the proposal for the redesign of the scheduling algorithm is reasonable, if it would eliminate these kinds of problems in the future.

5. The Office of Communications will respond after they have had sufficient time to study the proposal.

/s/  
[ ]  
Chief  
B/AD/OJCS

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